



**MIDCOAST SOLID WASTE CORPORATION
BOARD OF DIRECTORS MEETING
October 26, 2022**

MEMBERS PRESENT: Bob Falciani (Chair) – Camden, Alison McKellar (Treasurer) – Camden, Michael Brown – Hope, Brian Powers, Jr – Hope, Josh Gerritsen– Lincolnville, Keryn Laite (Vice-Chair) – Lincolnville, James Annis – Rockport

MEMBERS ABSENT: Eric Boucher – Rockport,

REPRESENTATIVES PRESENT: David St. Laurent, MCSWC Interim Manager

Robert Falciani, Chair, called the meeting to order at 6:30 pm.

Falciani welcomed James Annis to the Board as the new Rockport representative. Annis will serve a three-year term ending in June 2025.

1. PUBLIC & DIRECTOR COMMENTS: None

2. REVIEW AND APPROVAL JULY 27, 2022 MEETING MINUTES:

Chair Falciani entertained a motion to approve the minutes of July 27, 2022. *Keryn Laite moved to accept the meeting minutes as written. McKellar seconded. Motion passed (80.02% in favor (Annis voted in favor for Boucher – two abstentions, Powers and Annis due to absence.*

3. FACILITY MANAGER REPORT:

Chair Falciani asked if members of the board had any questions on the content of the Manager's report. There were no questions. Falciani asked St. Laurent if there were any issues the Board be apprised of regarding MCSWC. St. Laurent continues work on the hybrid design model for the recycling building recently cutting entry holes through the cement walls for recycling placement. The improvements will be expanded through a trial process that will move some recycling processes into the recycling building. Changes then reviewed to see how they work for customers and facility traffic patterns. The goals are to make the program safer by changing the way customers distribute recycling and its movement on site by staff. Discussions on equipment needs, traffic patterns, associated costs and possible movement of the scale were held. Laite asked about a timeline. St. Laurent is finalizing the work needed for the program in the next few months. Annis inquired on the status of the baler with regard to repair or replacement. St. Laurent is reviewing quotes obtained to refurbishing wearable parts vs. past replacement quotes for the machine. An update will be forthcoming.

4. COMMITTEE ASSIGNMENTS:

- a. Finance Committee: Alison McKellar, Chair, David Kinney Administrator of Lincolnville, Jonathan Duke, Rockport Town Manager, David St. Laurent, Interim Manager and Eric Boucher will be asked if he is interested in joining this committee.
- b. Governance Committee: Keryn Laite, Robert Falciani, Chair, Brian Powers was added. Falciani noted a Chairperson should be chosen when the committee meets.
- c. Personnel Committee: Falciani noted a chairperson should be chosen when the committee meets next and a Board Member should be added if available. Laite added that having town managers on the Personnel Committee is beneficial adding experienced to these types of discussions. Falciani added discussion on better direction for grievances from employees is in need of review in the personnel handbook to determine best first steps for contacting the right person(s). This committee will retain the same membership with one addition, Audra Caler, Town Manager of Camden, Samantha Mank, Administrator of Hope, Josh Gerritsen, Lincolnville, Eric Boucher, Rockport and Alison McKellar, Camden added. David St. Laurent, Interim Manager.
- d. Capital & Strategic Planning Committee: The committee will remain as assigned. Bob Falciani, Chair, Eric Boucher, Rockport, Keryn Laite, Alison McKellar, David St. Laurent, Interim Manager. Annis and Gerritsen expressed interest in joining; in order to balance town representation, Annis will ask Boucher if he would agree to a switch. Falciani suggested that committee membership criteria be discussed during the next By-Law review.

5. DRUMLIN MEMORANDUM ON JACOBS QUARRY MONITORING WELL:

Chair Falciani asked St. Laurent to review the information provided from Drumlin. St. Laurent informed the Board that the automation of the well is working as planned and he is able to control the flow from his phone at this time. However, the well that pumps leachate to the wastewater treatment plant is in need of replacement. The casing on the production well has been repaired in the past and discussion on installing a new and final well for use through the closure process and for long term pumping needs is necessary. St. Laurent asked Drumlin to provide information on completing a new well installation that will support MCSWC compliance from the standpoint of the DEP. St. Laurent will ask the DEP to review the plans and weigh in on providing closure funding for the new well project. St. Laurent discussed existing well uses and remediation based on the proposed installation of a new well. The estimated total cost for the new well is between \$84,800 and \$104,000 in the proposal presented. St. Laurent noted these were cautious estimates from Drumlin; and his experience on historical projects with the vendor has been very good. St. Laurent offered that the DEP might be able to provide some funding for this project and will look into the matter. Laite asked what the timeline was for this project. St. Laurent noted that the well was discussed during the most recent DEP inspection. He would like to move forward with the project this winter. If plans and funding can be put in place the well would be a welcome change in the spring when the water is higher and additional testing done in the past would possibly not be needed. Discussions on the equipment under consideration, types of wells on site and pumping abilities of the new well were held. St. Laurent presented three-funding avenues under consideration: 1) get approval from the DEP to have closure funds available for the project (usually paid over time), 2) use of MCSWC Closure

Reserve Funds and, 3) the possibility of some funds from the healthy unassigned fund balance from last fiscal year. McKellar noted the Board has the ability to direct the unassigned fund balance when the figure is made final in the current audit underway. Discussions on the bidding needs, possible life span for the new well and the landscape of the landfill were held.

Chair Falciani motioned to entertain a vote that would include a guaranteed maximum price (GMP) to move forward with contracting priorities and working with the DEP to determine plans and funding. Alison McKellar moved that the Board direct the Facility Manager to negotiate a contract for the replacement of the extraction well and new pizometer not to exceed \$120,000 GMP; and to pursue reimbursement options from the DEP first with the remainder to be funded from either the closure reserves or unassigned fund balance pending approval of the use of any closure funds. Laite seconded. Motion passed (100% in favor and 0 opposed).

6. FINANCIALS:

Falciani noted the financials appear to be in good shape. A brief discussion on the landfill revenue in FY23 vs FY22 was held. McKellar added that the coming FY23-24 budget will base projections more conservatively with regard to landfill income.

Laite opened a discussion on the continued work to add credit card services to the facility. St.

Laurent provided an overview of activities and funding spent to date and expressed his continued review of the direct needs of the facility vs. a complete system upgrade including computers, phones and internet needs. A discussion on the need to possibly simplify the project and change vendors for these services was held. St. Laurent will determine the best independent credit card system to bring on line to allow use of cards by customers in the near future.

7. ADJOURN:

Chair Falciani entertained a motion to adjourn the meeting at 7:40 p.m. Keryn late moved to adjourn the meeting. Annis seconded. Motion passed (100% in favor and 0 opposed).

Respectfully Submitted,
Beth Kwiatkowski
Recording Secretary

If there are any questions regarding the decisions made at the meeting please refer to the meeting video found at www.youtube.com/TownofCamdenMaine

SCHEDULED MEETINGS:

Board of Directors Meetings:

November 16, 2022 at 6:30 p.m., John French Jr. Conference Room – Camden Town Office

January 25, 2023 at 6:30 p.m., Annual Budget Meeting, John French Jr. Conference Room – Camden Town Office