



**MIDCOAST SOLID WASTE CORPORATION
BOARD OF DIRECTORS MEETING
March 25, 2020**

MEMBERS PRESENT: Robert Falciani (Chair) – Camden, Alison McKellar (Treasurer) – Camden, Keryn Laite – Lincolnville, David Barrows (Secretary) – Lincolnville, Wendy Pelletier – Hope, Debra Hall – Rockport, Denise Munger – Rockport

MEMBERS ABSENT: Michael Brown (Vice-Chair) – Hope

REPRESENTATIVES PRESENT: David St. Laurent, Interim Manager MCSWC

REPRESENTATIVES ABSENT:

Chair Falciani opened the meeting by introducing and welcoming new board member Denise Munger who is a member of the Rockport Select Board. Munger is replacing Owen Casas who recently resigned.

A. PUBLIC/DIRECTOR COMMENT: None

B. BOARD APPROVAL TO PERMIT REMOTE ACCESS TO BOARD MEETINGS AND ANY OTHER MCSWC PUBLIC MEETINGS.

Chair Falciani entertained a motion. Keryn Laite moved that the Mid-Coast Solid Waste Board approve to permit remote access to board meetings and any other MCSWC public meetings. Seconded by Barrows. No discussion. Roll call: Aye's: Laite, Hall, Pelletier, Barrows, Falciani, McKellar, and Munger; No's: none. Motion approved unanimously by those in attendance.

C. APPROVE MINUTES OF February 26, 2020 MEETING:

Chair Falciani entertained a motion to approve the minutes of February 26, 2020. Debra Hall moved to approve the meeting minutes of February 26, 2020. McKellar seconded. No further discussion. Roll Call: Roll call: Aye's: Laite, Hall, Pelletier, Barrows, Falciani and McKellar, Abstention: Munger (not present), No's none. Motion approved 6-1-0.

Note: Minutes for the MCSWC Board of Director Special Meeting on March 18 carried forward to the next meeting.

D. MANAGER'S REPORT: Information listed under Item F

E. UPDATE CORPORATE APPROVAL FOR CAMDEN NATIONAL WEALTH MANAGEMENT:

McKellar opened discussion on the signature change form for the CNWM account under consideration. McKellar highlighted that signatories need to be chosen to update the list of eligible people. Currently Marlene Libby, Audra Caler-Bell and Jodi Hanson from the Camden Town Office are the signatories on the Corporations

account. McKellar asked that an Officer of the Board be chosen in place of at least one of the current signatures. Hall suggested that a variety of people would allow a mix of individuals within the Corporation or in consideration of the role they provide in addition to physical accessibility might help to determine the right person. A discussion on the number of signatures took place. McKellar described the role of the signatory and transactions that may and may not be executed for this account by signature. Hall suggested a discussion with CNWM and Audra Caler-Bell to consult on the appropriate number of signatures needed and to determine the reasoning behind the current signatory listing; adding discussion may also consider the new manager's role.

Falciani suggested a modification, to change the resolution of the CNWM document to read that any two of the officers below can execute and list by name the signatories available. Hall supported a discussion on that change should be held with CNWM to determine the administration needs of the fund.

McKellar moved that the approval for new authorized signatories be tabled to the next meeting. Barrows seconded. No discussion. Roll call: Aye's: Laite, Hall, Pelletier, Barrows, Falciani, McKellar, and Munger; No's: none. Motion approved unanimously by those in attendance.

F. DISCUSSION REGARDING THE SITUATION AT MCSWC WITH RESPECT TO OPERATIONAL RESTRICTIONS DUE TO COVID-19:

a) Summary of current operating restrictions – future considerations/options

Dave St. Laurent reviewed the decision to suspend the current recycling program but to allow only the acceptance of corrugated cardboard material collected on site. St. Laurent supports creating an alternate workday schedule to split the staff into two separate crews to lessen redundancy if illness happens among the staff. St. Laurent needs to review the issue with the company labor attorney and the bargaining unit representative to ensure the process be instituted correctly, as legal language is needed prior to changes being made.

St. Laurent stated that the unknown transmission risk is still being studied with regard to handling waste and while the use of PPE is always required, employees have been cautioned to maintain social distancing at containers and in other components with the public that are being taken into consideration with caution. A discussion on the exposure of employees as a risk related injury took place. Hall agreed these initial changes are needed. Pelletier asked if safety processes instituted continue and then new developments occur in the timeline, then the need for a split shift could be revisited. Kwiatkowski asked the Board to support moving forward with the attorney review and contacting the bargaining unit representative so instituting a split shift can be accomplished timely.

McKellar opened a discussion on the safety methods used to date; St. Laurent gave a rundown of the actions he has taken and implemented at the facility and with the staff.

b) Discussion on financial impact to the public regarding increase plastic bag use/cost

St. Laurent provided Falciani preliminary information on a cost analysis for possible changes in handling recycling. Ecomaine was consulted on options to move MSW and possibly recycling (single stream) to get tipping cost estimates and hauling costs which he presented on a monthly basis. St. Laurent stated a decision would be needed on what cost burdens the facility would find acceptable if a decision to place recycling into the compactor temporarily was made.

Information on FEMA funding possibilities that might exist for assistance with COVID19 costs to the facility is being gathered.

Falciani opened a discussion on estimated costs associated with temporarily sending recycling material to ecomaine, estimated at between 3400 and 4000 a month. St. Laurent provided the average tonnage of recycling material expected. Falciani will get the estimated financial information out to the Board for review. Munger clarified changes under discussion would only be enacted temporarily due to COVID19. McKellar asked that the topic be discussed further before decisions are made to review concerns on changing recycling methods, even temporarily, from how MCSWC process recyclables now. St Laurent focused the board using an example of Orders of Magnitude to assist with the volume figures under discussion. MCSWC generates approximately 345 tons of recycling material (minus cardboard) out of 6500 of MSW per year. The 345 tons is a small amount of material as a component of the overall waste generated; St. Laurent reminded all that the 80/20 rule should apply here.

McKellar brought up the hardship that people are experiencing as household budgets are changing. A lengthy discussion took place on this topic. St. Laurent felt that a household generates on average a bag of trash per week. The best source of assistance for residents was determined to be the ability for each individual town, through their general assistance programs to assist with financial challenges on an individual case basis. McKellar will consider holding future discussion on developing a policy for residents facing financial insecurity to avoid public dumping scenarios. A brief discussion on ideas that could help in these situations was held. A suggestion to place information on the MCSWC website, when known was made. Chair Falciani suggested the representative's check on this matter with their towns and report back on the input received.

- G. FINANCIALS:** Falciani suggested that the next board meeting would show a better reflection of where the corporation stands after the quarter has ended. There were no questions from members on presented financials.

H. EXECUTIVE SESSION: 1 M.R.S.A. § 405 (6)(A) PERSONNEL MATTERS

Chair Falciani entertained a motion at 7:44 pm to adjourn the meeting and convene an executive session under 1 M.R.S.A. § 405 (6)(A) personnel matters. Denise Munger moved to enter executive session as stated. Barrows seconded. No discussion. Roll call: Aye's: Laite, Hall, Pelletier, Barrows, Falciani, McKellar, and Munger; No's: none. Motion approved unanimously by those in attendance.

I. ADJOURN:

Chair Falciani moved to adjourn the meeting at 8:30 pm. No Discussion. Motion passes unanimously with a roll call.

Respectfully Submitted,

Beth Kwiatkowski
Recording Secretary

SCHEDULED MEETINGS:

Board of Directors Meetings:

April 22 meeting, 6:30 pm at the French Conference Room in Camden, ME

Executive Committee Meeting TBD

Committee Meetings:

Finance: TBD

Governance: Camden Conference Room – 5:00 PM – April 22, 2020

Personnel: TBD

Strategic & Capitol Planning: TBD

Waste Watch Committee: Thursdays following MCSWC Board Meeting at 12:30 pm – French Conference Room